C.M.P. Degree College

(A Constituent P.G. College, University of Allahabad)

M.G. Marg, Prayagraj-211002

Website: cmpcollege.ac.in

One Week (five days) Training Programme

on

"Use of Information Technology (IT) in Office Procedure & Management"

20-24 March, 2023

Jointly organized by

IQAC & ICT Cell, C.M.P. Degree College, Prayagraj

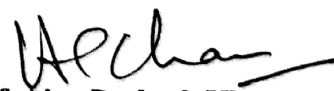| S. N.	Name	Participation Category	Office Designation	Department/Section
1.	Pradeep Kumar Ojha	Mandatory Category: Non-IT-enabled Class-III Staff	Clerk	PG Office
2.	Vishal Srivastava	Mandatory Category: Non-IT-enabled Class-III Staff	Computer operator	Department of Physics
3.	Santosh Kumar Srivastava	Voluntary Category: IT-enabled Class-III or equivalent Staff wishes to enhance IT Skill.	Clerk	Establishment Section
4.	Poornima Prakash Yadav	Mandatory Category: Non-IT-enabled Class-III Staff	Junior Office Assistant	Establishment Section
5.	Pankaj Kumar Srivastava	Mandatory Category: Non-IT-enabled Class-III Staff	Sr. Library Assistant	Library
6.	Ajeet Srivastava	Mandatory Category: Non-IT-enabled Class-III Staff	Office Superintendent	Office
7.	Neha Kumari	Mandatory Category: Non-IT-enabled Class-III Staff	Junior Office Assistant	Establishment Section
8.	Devansh Srivastava	Mandatory Category: Non-IT-enabled Class-III Staff	Clerk	PG Office
9.	Devendra Kumar Srivastava	Voluntary Category: IT-enabled Class-III or equivalent Staff wishes to enhance IT Skill.	Office Assistant	Principal Office
10.	Vinod Kumar Singh	Mandatory Category: Non-IT-enabled Class-III Staff	Office Assistant	Office
11.	Pratima Singh	Mandatory Category: Non-IT-enabled Class-III Staff	Library Assistant	Library

12.	Shiv Kumar Mishra	Mandatory Category: Non-IT-enabled Class-III Staff	Library Assistant	Library
13.	Sagar Srivastava	Voluntary Category: IT-enabled Class-III or equivalent Staff wishes to enhance IT Skill.	Clerk	Department of Law
14.	Sanjeev Kumar Srivastava	Voluntary Category: IT-enabled Class-III or equivalent Staff wishes to enhance IT Skill.	Clerk	Department of Law
15.	Birendra Singh	Mandatory Category: Non-IT-enabled Class-III Staff	Junior Office Assistant	Department of Law
16.	Arvind Agrahari	Voluntary Category: IT-enabled Class-III or equivalent Staff wishes to enhance IT Skill.	Clerk	Diploma in Computer Application Centre
17.	Ajeet Sinha	Voluntary Category: IT-enabled Class-III or equivalent Staff wishes to enhance IT Skill.	Clerk	Library
18.	Mayank Kumar	Voluntary Category: IT-enabled Class-III or equivalent Staff wishes to enhance IT Skill.	Clerk	Account Section
19.	Ashish Srivastava	Voluntary Category: IT-enabled Class-III or equivalent Staff wishes to enhance IT Skill.	Section Officer	Account Section
20.	Ravindra Kumar Srivastava	Voluntary Category: IT-enabled Class-III or equivalent Staff wishes to enhance IT Skill.	Clerk	Account Section
21.	Manoj Srivastava	Voluntary Category: IT-enabled Class-III or equivalent Staff wishes to enhance IT Skill.	Junior Office Assistant	Account Section
22.	Dheeraj Kumar Rawat	Voluntary Category: IT-enabled Class-III or equivalent Staff wishes to enhance IT Skill.	Junior Office Assistant	Principal Office

(Dr. Sarita Srivastava)
Coordinator, IQAC & Convener, ICT Cell

(Prof. Ajay Prakash Khare)
Principal

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