

C.M.P. Degree College

(A Constituent P.G. College, University of Allahabad)

M.G. Marg, Prayagraj-211002 Website: cmpcollege.ac.in

One Week (five days) Training Programme

on

"Use of Information Technology (IT) in Office Procedure & Management"

20-24 March, 2023

Jointly organized by IQAC & ICT Cell, C.M.P. Degree College, Prayagraj

S. N.	Name	Participation Category	Office Designation	Department/Section
l.	Pradeep Kumar Ojha	Mandatory Category: Non-IT-enabled Class-III Staff	Clerk	PG Office
2.	Vishal Srivastava	Mandatory Category: Non-IT-enabled Class-III Staff	Computer operator	Department of Physics
3.	Santosh Kumar Srivastava	Voluntary Category: IT- enabled Class-III or equivalent Staff wishes to enhance IT Skill.	Clerk	Establishment Section
4.	Poornima Prakash Yadav	Mandatory Category: Non-IT-enabled Class-III Staff	Junior Office Assistant	Establishment Section
5.	Pankaj Kumar Srivastava	Mandatory Category: Non-IT-enabled Class-III Staff	Sr. Library Assistant	Library
6.	Ajeet Srivastava	Mandatory Category: Non-IT-enabled Class-III Staff	Office Superintendent	Office
7.	Neha Kumari	Mandatory Category: Non-IT-enabled Class-III Staff	Junior Office Assistant	Establishment Section
8.	Devansh Srivastava	Mandatory Category: Non-IT-enabled Class-III Staff	Clerk	PG Office
9.	Devendra Kumar Srivastava	Voluntary Category: IT- enabled Class-III or equivalent Staff wishes to enhance IT Skill.	Office Assistant	Principal Office
10.	Vinod Kumar Singh	Mandatory Category: Non-IT-enabled Class-III Staff	Office Assistant	Office
11.	Pratima Singh	Mandatory Category: Non-IT-enabled Class-III Staff	Library Assistant	Library
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	Shiv Kumar Mishra	11	La II A seistant	Library
12.	Silly Kuttiat ivitsilla	Mandatory Category:	Library Assistant	
		Non-IT-enabled Class-III		
	S S-it	Staff	mt of	Department of Law
13.	Sagar Srivastava	Voluntary Category: IT-	Clerk	2 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
		enabled Class-III or		
		equivalent Staff wishes to		
		enhance IT Skill.		Department of Law
14.	Sanjeev Kumar	Voluntary Category: IT-	Clerk	2 open same and
	Srivastava	enabled Class-III or		
		equivalent Staff wishes to		
		enhance IT Skill.	0.000	Department of Law
15.	Birendra Singh	Mandatory Category:	Junior Office	Bopulanon of East
		Non-IT-enabled Class-III	Assistant	
		Staff		Diploma in Computer
16.	Arvind Agrahari	Voluntary Category: IT-	Clerk	Application Centre
		enabled Class-III or		Application Conne
		equivalent Staff wishes to		
		enhance IT Skill.		Library
17.	Ajeet Sinha	Voluntary Category: IT-	Clerk	Library
		enabled Class-III or		
		equivalent Staff wishes to		
		enhance IT Skill.		Account Section
18.	Mayank Kumar	Voluntary Category: IT-	Clerk	Account Section
10.		enabled Class-III or		
		equivalent Staff wishes to		
		enhance IT Skill.	Section Officer	Account Section
19.	Ashish Srivastava	Voluntary Category: IT-	Section Officer	Account Section
13.		enabled Class-III or		1
		equivalent Staff wishes to		·
		enhance IT Skill.	Clerk	Account Section
20.	Ravindra Kumar	Voluntary Category: IT-	Clerk	Account Section
1	Srivastava	enabled Class-III or	¥	İ
		equivalent Staff wishes to		
		enhance IT Skill.	Junior Office	A Santian
21.	Manoj Srivastava	Voluntary Category: IT-	Assistant	Account Section
1		enabled Class-III or equivalent Staff wishes to	resolvant	
		enhance IT Skill.		
		Voluntary Category: IT-	Junior Office	Dringing CCC
22.	. Dheeraj Kumar Rawat	enabled Class-III or	Assistant	Principal Office
		equivalent Staff wishes to		
		enhance IT Skill.		
		Cimano		

(Dr. Sarita Srivastava)

Coordinator, IQAC & Convener, ICT Cell

(Prof. Ajay Prakash Khare) **Principal**